

# HOUGHTON-PORTAGE TOWNSHIP SCHOOL DISTRICT BOARD OF EDUCATION

## AGENDA

**Monday, August 18, 2025, 5:30 p.m.**

**Location: High School Library**

### PROCEDURAL MATTERS

- I. Call to Order
- II. Public Comment
- III. Presentation – Recognize Jenny Meade-Butler
- IV. Consent Agenda
  - Approve Minutes of 7/21/2025 Board of Education Meeting
  - Financial Reports
- V. Administrative Reports
  - Cole Klein, Elementary School Principal
  - Julie Filpus, Middle School Principal
  - Tiffany Scullion, High School Principal
  - Rob Fay, Athletic Director
  - Anders Hill, Superintendent
- VI. MASB, MASA & CCASB Reports
- VII. Discussion/Action Items
  1. Resolution to Continue Using WillSub  
Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to  
approve the continued use of WillSub.  
  
Yeas: \_\_\_\_\_

Upon request to the Superintendent of Schools, the Houghton-Portage Township School District shall make reasonable accommodation for a person with disabilities to be able to participate in the meeting.

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Nays: \_\_\_\_\_

2. Resolution to Accept the 2025-2026 Athletic, Employee, Elementary, Middle and High School Handbooks

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to accept the 2025-2026 Athletic, Employee, Elementary, Middle and High School Handbooks.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

3. Resolution to Approve the Houghton High School Course Listing

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Houghton High School Course Listing.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

4. Resolution to Hire New Personnel

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, the Board approve the hiring of:

Derick Elenich – Varsity Football Assistant Coach  
Jennifer Matteson- Middle School ELA Teacher  
Teacher – 5<sup>th</sup> Grade Teacher

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

5. Approval of Fall Athletic Coaches

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve the Fall Athletic Coaches.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

6. Resolution to Approve Thrun Policy Updates to 4221, 5407, and 5407-F

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Moved by \_\_\_\_\_, seconded by \_\_\_\_\_, to approve  
Thrun Policy Updates to 4221, 5407, and 5407-F.

Yeas: \_\_\_\_\_

Nays: \_\_\_\_\_

7. Round Table/Discussion

VIII. Adjournment

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